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Tuesday, 22 April 2014

Meeting of the Annual Council

Dear Member

I am pleased to invite you to attend the Annual meeting of Torbay Council which will be held in **Rosetor Room, Riviera International Conference Centre, Chestnut Avenue, Torquay, TQ2 5LZ on Wednesday, 30 April 2014 commencing at 11.00 am**

The items to be discussed at this meeting are attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Steve Parrock'.

Steve Parrock
Executive Director of Finance and Operations

(All members are summoned to attend the meeting of the Council in accordance with the requirements of the Local Government Act 1972 and Standing Orders A5.)

Working for a healthy, prosperous and happy Bay

For information relating to this meeting or to request a copy in another format or language please contact:

**June Gurry, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 207012**

Email: governance.support@torbay.gov.uk
www.torbay.gov.uk

Meeting of the Annual Council Agenda

1. **Opening of meeting**

2. **Apologies for absence**

3. **Minutes**

To confirm as a correct record the minutes of the meeting of the Council held on 27 February 2014.

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4. **Declarations of interests**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

5. **Election of Chairwoman**

To elect the Chairwoman of the Council for the Municipal Year 2014/2015.

6. **Appointment of Vice-Chairman of the Council**

To elect the Vice-Chairman of the Council for the Municipal Year 2014/2015.

7. **Adjournment**

To consider adjourning the meeting until 5.30 p.m. on Thursday, 1 May 2014 to deal with the remainder of the business set out in the separate agenda.

Note

An audio recording of this meeting will normally be available at www.torbay.gov.uk within 48 hours.